

Reporting

Senate

Quoracy

The Research Committee is considered quorate where there are at least 50% plus one members present. Attendance of members will be monitored on an annual basis.

Frequency of Meetings

No fewer than three meetings and no more than five meetings in any academic year.

Constitution

The Chair to be the Deputy Vice Chancellor

Membership

Ex officio:

Deputy Vice Chancellor (Chair)

Director of Graduate School (Vice Chair)

Executive Deans of Faculty (or nominee)

Postgraduate Research Student Coordinator

Chair of the Research Ethics Subcommittee

Director of Learning, Teaching and Scholarship

Nominated/ elected for a three year term:

Calendar of business

<u>September</u>	Items for calendar for business to be added by Chair and Committee Secretary – reviewed and agreed at first meeting ToR to be reviewed and agreed at first meeting Call for papers for September meeting First meeting of the academic year
<u>October</u>	
<u>November</u>	
<u>December</u>	
<u>January</u>	Call for papers for January meeting Second meeting of the academic year
<u>February</u>	
<u>March</u>	Call for papers for April meeting
<u>April</u>	Third meeting of the academic year
<u>May</u>	
<u>June</u>	Call for papers for June meeting Fourth (and last) meeting of the academic year Committee to review and update as required ToR and Calendar of Business
<u>July</u>	
<u>August</u>	