

## Employability Task Group

### Purpose and Scope

The four primary purposes of the Employability Task Group are:

1. To identify and implement ways of improving the post-graduation outcomes of Newman University students.
2. To monitor and to work with colleagues so that the University actively promotes the Graduate Outcomes Survey and secures a good response rate.
3. To monitor and facilitate necessary actions so that the University meets its Institutional benchmarks, or any external benchmarks set by appropriate bodies, in relation to student employment outcomes.
4. To achieve the above the Task Group work in partnership with a range of stakeholders including, students, graduates, staff and employers towards achieving the aims of the group.

### Terms of Reference

- i) Receive an analysis of the Graduate Outcomes Survey results each year and develop an action plan based on this analysis to improve future outcomes.
- ii) Explicitly address differential outcomes by a range of student characteristics (including gender, ethnicity, socio-economic background, age and mode of study) and include actions within the action plan to reduce differential outcomes.
- iii) Set targets, at subject level, for graduate outcomes, relating these to institutional benchmarks.
- iv) Hold meetings with colleagues at subject level, as required, to address subject level performance.
- v) Monitor progress against the action plan.
- vi) Promote greater emphasis on employability within all subjects
- vii) Regularly review the approach to employability within undergraduate courses and make recommendations to *Learning, Teaching and Academic Quality Committee*



Newman Students' Union (NSU) representatives - SU President, SU Vice-President and SU General Manager (rotation of 2 out of 3 representatives to attend each meeting)

Calendar of business

|           |   |
|-----------|---|
| September | Items for calendar for business to be added by Chair and Committee Secretary – reviewed and agreed at first meeting<br>ToR to be reviewed and agreed at first meeting |
| October   |   |
| November  |   |
| December  |   |
| January   |   |
| February  |   |
| March     |   |
| April     |   |
| May       |   |
| June      | Committee to review and update as required ToR and Calendar of Business   |
| July      |   |
| August    |   |